



Version
8

Xyntax Training

Location: Coast Victoria Harbourside Hotel & Marina, Victoria, BC

Dates: **September 13th to 17th /2010 - SOLD OUT**

September 20th to 23rd /2010 - 50% SOLD

Available Classes:

- Report Writer Designer (Introduction)
- Accounts Payable and General Ledger (Advanced)
- Bank Reconciliation (New module)
- Housing and Asset Management
- Accounts Receivable and Purchase Orders
- V8 System Administration
- Social Assistance (Caseworker)
- Social Assistance (Administration)
- DoculinX Setup and Administration

Please indicate your course preferences asap. Xyntax reserves the right to cancel any course which does not meet minimum required participants.

Space is limited to 7 computer stations per class. Computers reserved on first come basis.

COST: 1/2 day classes - 150.00 per person per class
Full day classes - 300.00 per person per class

Class will be held 9 am to 4 pm each day.

Important: Xyntax must receive at least 14 business days notification of cancellation or charges will apply. Student responsible for all travel and accommodation costs.



Location:

Coast Victoria Harbourside Hotel & Marina

146 Kingston Street
Victoria, BC V8V 1V4
Canada

Tel: 250-360-1211

Fax: 250-360-1418

Reservations: 1-800-716-6199

International: +800-800-26278

Xyntax Systems
2, 118 Railway Street West
Cochrane, Alberta, T4C 2B5
Toll Free: 1-866-699-6829
Fax: (403) 932-1521
Website: www.xyntax.com

Alberta Training dates to be announced soon.



Xyntax Training Registration

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Dates: **September 13th to 17th, 2010**
September 20th to 23rd, 2010

Course Schedule:

- 1/2 day - Mon, Sept 13th 9am - 12 noon - **Advanced AP and GL**
- 1/2 day - Mon, Sept 13th 1pm - 4pm - **Bank Reconciliation**
- Full day - Tues, Sept 14th 9am - 4pm - **V8 Admin and Intro Report Designer**
- Full Day - Wed, Sept 15th 9am - 4pm - **Housing/Asset Management and DoculinX**
- 1/2 day - Thurs, Sept 16th 9am - 12 noon - **Social Assistance - Caseworker**
- 1/2 day - Thurs, Sept 16th 1pm - 4pm - **Social Assistance - Administrator**
- 1/2 day - Fri, Sept 17th 9am - 12 noon - **Accounts Receivable**
- 1/2 day - Fri, Sept 17th 1pm - 4pm - **Purchase Orders**

- 1/2 day - Mon, Sept 20th 9am - 12 noon - **Advanced AP and GL**
- 1/2 day - Mon, Sept 20th 1pm - 4pm - **Bank Reconciliation**
- Full day - Tues, Sept 21st 9am - 4pm - **V8 Admin and Intro Report Designer**
- Full Day - Wed, Sept 22nd 9am - 4pm - **Housing/Asset Management and DoculinX**
- 1/2 day - Thurs, Sept 23rd 9am - 12 noon - **Social Assistance - Caseworker**
- 1/2 day - Thurs, Sept 23rd 1pm - 4pm - **Social Assistance - Administrator**

Please Fax Training Registration form to : (403) 932-1521 or Email to: Training@xyntax.com

Please use 1 form per person.

Use 'check box' beside course schedule to indicate which classes you wish to attend.

Name:

First Nation: Dept:

Purchase Order No.

Phone: Email:

Cancellation Policy

Cancellation must be received 14 days prior to class date to avoid charges.