



Version
8

Xyntax Training

Location: Holiday Inn Express & Suites, Calgary, Alberta

Dates: **October 4th to 8th/2010**

Available Classes:

- Report Writer Designer (Introduction)
- Accounts Payable and General Ledger (Advanced)
- Bank Reconciliation (New module)
- Housing and Asset Management
- Accounts Receivable and Purchase Orders
- V8 System Administration
- Social Assistance (Caseworker)
- Social Assistance (Administration)
- DoculinX Setup and Administration

Please indicate your course preferences asap. Xyntax reserves the right to cancel any course which does not meet minimum required participants.

Space is limited to 7 computer stations per class. Computers reserved on first come basis.

COST: 1/2 day classes - 150.00 per person per class
 Full day classes - 300.00 per person per class

Class will be held 9 am to 4 pm each day.

Important: Xyntax must receive at least 14 business days notification of cancellation or charges will apply. Student responsible for all travel and accommodation costs.

Location: **Holiday Inn Express & Suites**
 45 Hopewell Way NE
 Calgary, Alberta, T3J 4V7
 Phone: (403) 769-1888
 Fax: (403) 769-1393

Xyntax Systems
2, 118 Railway Street West
Cochrane, Alberta, T4C 2B5
Toll Free: 1-866-699-6829
Fax: (403) 932-1521
Website: www.xyntax.com



Xyntax Training Registration

Location: Holiday Inn Express & Suites, Calgary, Alberta

Dates: **October 4th to 8th/2010**

Course Schedule:

- 1/2 day - Mon, Oct 4th 9am - 12 noon - **Advanced AP and GL** 80% Full
- 1/2 day - Mon, Oct 4th 1pm - 4pm - **Bank Reconciliation** 50% Full
- Full day - Tues, Oct 5th 9am - 4pm - **V8 Admin and Intro Report Designer** 80% Full
- Full Day - Wed, Oct 6th 9am - 4pm - **Housing/Asset Management and DoculinX** 80% Full
- ~~1/2 day - Thurs, Oct 7th 9am - 12 noon - **Social Assistance - Caseworker (Alberta)**~~
- ~~1/2 day - Thurs, Oct 7th 1pm - 4pm - **Social Assistance - Administrator (Alberta)**~~ **Sold Out**
- 1/2 day - Fri, Oct 8th 9am - 12 noon - **Accounts Receivable** 50% Full
- 1/2 day - Fri, Oct 8th 1pm - 4pm - **Purchase Orders** 80% Full

Location: **Holiday Inn Express & Suites**
45 Hopewell Way NE
Calgary, Alberta, T3J 4V7
Phone: (403) 769-1888

Please Fax Training Registration form to : (403) 932-1521 or Email to: Training@xyntax.com

Please use 1 form per person.

Use 'check box' beside course schedule to indicate which classes you wish to attend.

Name:

First Nation: Dept:

Purchase Order No.

Phone: Email:

Cancellation Policy

Cancellation must be received 14 days prior to class date to avoid charges.